



McLEOD RUSSEL  
*Believe in tea*

29<sup>th</sup> September 2023

The Secretary  
BSE Ltd  
P. J. Towers, 25<sup>th</sup> Floor  
Dalal Street  
MUMBAI – 400 001  
Scrip Code: 532654

The Secretary  
National Stock Exchange of  
India, Listing Dept.  
Exchange Plaza, 5<sup>th</sup> Fl.  
Plot No. C/1, G-Block  
Bandra-Kurla Complex  
Bandra(E)  
MUMBAI – 400 051  
Scrip Code: MCLEODRUSS

The Secretary  
The Calcutta Stock –  
Exchange Limited  
7, Lyons Range  
KOLKATA – 700 001  
Scrip Code: 10023930

**Subject: Proceedings of 25th Annual General Meeting of the Company held on 29<sup>th</sup> September 2023 as per Regulation 30 read with Schedule III of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, as amended.**

Dear Sirs,

Pursuant to the Regulation 30 read with Schedule III of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, as amended we are pleased to inform you that 25th Annual General Meeting of the members of the Company duly convened and held today i.e., Friday, 29<sup>th</sup> September 2023 at 11:40 a.m. through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM").

The summary of the proceedings of the 25th Annual General Meeting is enclosed for your information and record.

Thanking you,

Yours faithfully,

**For McLeod Russel India Limited**

ALOK  
KUMAR  
SAMANT

Digitally signed by  
ALOK KUMAR  
SAMANT  
Date: 2023.09.29  
17:08:59 +05'30'

**Alok Kumar Samant**  
**Company Secretary**

Encl: as above

*Registered Office :*

**McLEOD RUSSEL INDIA LIMITED**

Corporate Identity Number (CIN) : L51109WB1998PLC087076

FOUR MANGOE LANE, SURENDRA MOHAN GHOSH SARANI, KOLKATA - 700 001

TELEPHONE : 033-2210-1221, 2248-9434 / 35, FAX : 91-33-2248-8114 / 6265

E-mail : administrator@mcleodrussel.com Website : www.mcleodrussel.com



**A Williamson Magor Group Enterprise**

## **Summary of the Proceedings of the 25th Annual General Meeting of McLeod Russel India Limited**

The 25th Annual General Meeting ('AGM') of the Members of McLeod Russel India Limited was held on Friday, 29<sup>th</sup> September, 2023 through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") in conformity with the regulatory provisions and Circulars issued by the Ministry of Corporate Affairs, Government of India and the Securities and Exchange Board of India. The Meeting commenced at 11.40 A.M. (IST) and concluded at 01:00 p.m. (IST).

- Mr. Alok Kumar Samant, Company Secretary, made a welcome address to the Members attending the AGM and briefed about the necessity for holding virtual AGM.
- Mr. Alok Kumar Samant informed the Members that the Registers and Documents, as statutorily required under Companies Act 2013 to be made available at the AGM, were made available for inspection during the continuance of the Meeting
- The Company Secretary further informed the Members that the remote e-voting facility was provided to all Members of the Company from Tuesday, 26th September, 2023 (9.00 a.m.) to Thursday, 28th September, 2023 (5.00 p.m.). Further, as informed to the members, E-voting facility was also provided till fifteen minutes from the closure of the said meeting.
- Mr. Aditya Khaitan, Chairman of the Board of Directors of the Company, greeted the Members and chaired the proceedings at the Meeting. The requisite quorum being present, the Chairman called the Meeting to be in order. The Chairman further introduced the Directors, Auditors and others present at the meeting through VC/OAVM.
- Mr. Amritanshu Khaitan, Non – Executive Director, Mr. Raj Vardhan, Independent Director Chairperson of the Audit Committee and Stakeholders Relationship Committee), Mr. Suman Bhowmik, Independent Director (Chairperson of the Nomination and Remuneration Committee), Mr. Sanjay Ginodia and Ms. Rupanjana De were present at the meeting.
- Other than Directors, Mr. Pradip Bhar, Chief Financial Officer (CFO) of the Company, Mr. R. P. Singh, Partner of M/s. Lodha & Co., Statutory Auditors of the Company and Mr. A K Labh, Secretarial Auditor of the Company and Scrutinizer were also present at the Meeting through VC/OAVM from their respective locations.
- With the approval of the shareholders' present, the notice and the Reports of the Directors and Auditors thereon were taken as read.
- The Chairman informed the members that pursuant to Section 145 of the Companies Act, 2013, qualifications, observations or comments on financial transactions or matters which have any adverse effect on the functioning of the Company mentioned in the Auditor's Report are required to be read at the meeting and thereafter, requested Mr. Pradip Bhar, Chief Financial Officer (CFO) to read the report.
- Mr. Pradip Bhar, CFO thereafter read the qualifications as mentioned in the Statutory Auditors' Report on the Financial Statement for the financial year ended 31<sup>st</sup> March, 2023 alongwith the management's reply.

- Mr. Aditya Khaitan further informed that the Secretarial Audit Report in terms of Section 204(1) of the Companies Act, 2013 does not contain any qualification during the financial year ended 31<sup>st</sup> March 2023.
- Further, the following items of business, as stated in the AGM Notice dated 14<sup>th</sup> August 2023 which was circulated to the Shareholders on 07<sup>th</sup> September 2023, were transacted at the Meeting:

<b>Item No.</b>	<b>Item of Business</b>	<b>Type of Resolution</b>
<b>Ordinary Business:</b>		
1	Approval and adoption of Audited Standalone Financial Statements of the company for the Financial Year ended 31st March, 2023 together with the Reports of Board of Directors and Auditors thereon.	Ordinary Resolution
2	Approval and adoption of Audited Consolidated Financial Statements of the company for the Financial Year ended 31st March, 2023 together with the Reports of Board of Directors and Auditors thereon.	Ordinary Resolution
3	Appointment of a Director in place of Mr. Amritanshu Khaitan (DIN: 00213413), who retires by rotation and being eligible, offers himself for re-appointment.	Ordinary Resolution
4	Approval for ratification of remuneration payable to the Cost Auditors in respect of the financial year ending 31 <sup>st</sup> March 2024.	Ordinary Resolution

- Mr. Khaitan requested the Company Secretary to call the speakers one by one. Thereafter, Members who had timely pre-registered themselves as Speakers were given opportunity to ask questions and express their views. All questions were duly responded by the Chairman.
- The Chairman informed that the Board of Directors had appointed Mr. Atul Kumar Labh, Practising Company Secretary (CP No: 3238, Membership No. FCS: 4848) as the Scrutinizer for the purpose of scrutinizing the remote e-voting and e-voting during the Meeting in a fair and transparent manner.
- The Chairman informed the members that the consolidated results of e-voting would be announced within two working days and the same shall be posted on the website of the Company, Stock Exchanges and National Securities Depository Limited (NSDL).
- The Secretary proposed a vote of thanks to the Chairman, Directors, Auditors, Shareholders and others for attending the meeting.
- The Chairman then thanked the members present and declared the meeting as concluded.