



McLEOD RUSSEL
Believe in tea

McLEOD RUSSEL INDIA LIMITED

CIN: L51109WB1998PLC087076

Registered Office: Four Mangoe Lane, Surendra Mohan Ghosh Sarani, Kolkata - 700001

Phone: 033-2210-1221, 2248-9434/35; Fax: 033-2248-8114, 2248-6265

E-mail: administrator@mcleodrussel.com, Website: www.mcleodrussel.com

Srl No. «SRL»

Date: /08/2025

«NAME»

«ADR1»

«ADR2»

«ADR3»

«ADR4»

«PIN»

JH1:«JH1»

JH2:«JH2»

Folio No. / DP & Client ID:«DPID» «FOLIO»

No. of Shares: «SHARE»

Dear Sir/Madam,

Sub: 100 Days Campaign-"Saksham Niveshak"-for KYC and other related updation and shareholder engagement to prevent transfer of Unpaid/Unclaimed dividends to Investor Education and Protection Fund ("IEPF")

Pursuant to Investor Education and Protection Fund Authority (IEPFA), Ministry of Corporate affairs (MCA) circular dated 16th July, 2025 for KYC and other updation and Shareholder Engagement to prevent transfer of Unpaid/Unclaimed Dividends to IEPF, a 100 days Campaign - "Saksham Niveshak" (July 28, 2025 to November 6, 2025) has been launched, targeting shareholders whose dividends remain unpaid/unclaimed.

During this Campaign all the shareholders who have not claimed their Dividend for any Financial Year(s) from 2017-18 to 2023-24 or have not updated their KYC or any issues related to unclaimed dividends and shares may write to the Registrar and Share Transfer Agent (RTA) of the Company - M/s. Maheshwari Datamatics Private Limited.

As per the details available with the RTA of the Company, your following dividends are unpaid/unclaimed

Financial Year	Dividend Warrant No.	Dividend Amount (Rs.)

You are therefore requested to make an application with the following documents to the RTA, to claim the above-mentioned outstanding dividend(s).

Information / documents to be submitted:

- **Form ISR-1:** Duly filled and signed, with self-attested KYC documents,
- **Form ISR-2:** Duly filled and signed, with banker's attestation of your signature + original cancelledcheque (with your name printed) or self-attested bank passbook / statement,
- **Form SH-13:** For adding a nominee,
- **Form ISR-3:** If you wish to opt out of nomination

You can download these forms from the Company website: www.mcleodrussel.com

Please fill in and deliver the physical copies of these forms to our RTA at following address:

Maheshwari Datamatics Private Limited 23, R N Mukherjee Road, 5th Floor, Kolkata - 700 001
Phone: 033 22482248 Email: mdpldc@yahoo.com , Website:<https://www.mdpl.in>

This campaign is all about making it easier for shareholders to update their details and claim what's rightfully theirs.

Those shareholders who are holding shares in electronic form and have not claimed their dividend, can claim the same by updating / modifying their details with their respective depository participants.

If you need help or have any questions, please feel free to reach out to us.

Thanking you.

For Mcleod Russel India Ltd.

Sd/-

Alok Kumar Samant

Company Secretary and Compliance Officer