



# McLEOD RUSSEL INDIA LIMITED

Corporate Identity Number (CIN): L51109WB1998PLC087076

Four Mangoe Lane, Surendra Mohan Ghosh Sarani,  
Kolkata -700 001

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Website: www.mcleodrussel.com

## NOTICE

Notice is hereby given that the **Eighteenth Annual General Meeting** of the Company will be held on Monday, 8th August 2016 at 11:00 a.m. at Kala Mandir, 48 Shakespeare Sarani, Kolkata – 700017.

Notice pursuant to Section 91 of the Companies Act, 2013, is also given that the Register of Members and Share Transfer Books of the Company will remain closed from 28th July 2016 to 8th August 2016 (both days inclusive) for the purpose of the Annual General Meeting and payment of dividend. Notice of the Meeting, setting out the business to be transacted thereat, together with the Financial Statements of the Company for the year ended 31st March 2016, the Auditors' Report and Directors' Report thereon along with the Consolidated Financial Statements for the said year and E-voting particulars & Instructions have been sent to the Members to their Registered addresses by post. The aforesaid documents have been sent electronically to those Members who have registered their E-mail addresses.

Notice is also given that in terms of Section 108 of the Companies Act, 2013 and the Rules made thereunder, the Company is offering E-voting and CDSL's mobile app m-Voting facilities to its Members in respect of the business to be transacted at the Eighteenth Annual General Meeting [AGM]. The voting rights of Members shall be in proportion to their shares in the paid up equity share capital of the Company as on the cut-off date i.e. 1st August 2016. Any person, who acquires shares of the Company and becomes a Member of the Company after dispatch of the Notice and is holding shares as on the cut-off date i.e. 1st August 2016, may obtain the login ID and password by sending a request at mdpldc@yahoo.com or skchaubey@mdpl.in. The particulars relating to E-voting in terms of Rule 20 of the Companies (Management & Administration) Rules, 2014 are given below:

1. The date of completion of sending the Notices: 15.07.2016
2. The date and time of commencement of remote E-voting: 04.08.2016 at 10:00 a.m.
3. The date and time of ending of remote E-voting: 07.08.2016 at 5:00 p.m. Remote E-voting and CDSL's mobile app m-Voting shall not be allowed beyond the end date and time as mentioned above.
4. Website address of the Company and the Agency where Notice of Meeting is displayed:

Company: www.mcleodrussel.com CDSL: www.cdslindia.com

5. Contact details of the person/s responsible to address the grievance connected with electronic voting:

Name	E-mail Address	Phone No.
(i) Mr. S. Rajagopal	mdpldc@yahoo.com	9831386538/ 033 2243-5809/5029
(ii) Mr. S. K. Choubey	skchaubey@mdpl.in; mdpldc@yahoo.com	9903305154/ 033 2243-5809/5029
(iii) Mr. A. Banerjee	mdpldc@yahoo.com	9830651740/ 033 2243-5809/5029
(iv) CDSL	helpdesk.evoting@cdslindia.com	033-3297-4880

The facility for voting through Ballot Paper will also be made available at the AGM and the Members attending the AGM who have not already cast their votes by remote E-voting or CDSL's mobile app m-Voting shall be able to exercise their right at the AGM through Ballot Paper. Members who have cast their votes by remote E-voting and CDSL's mobile app m-Voting prior to the AGM may attend the AGM but shall not be entitled to cast their votes again.

**By Order of the Board**  
**McLeod Russel India Limited**  
**A. Guha Sarkar**  
**Senior Vice President &**  
**Company Secretary**

**Kolkata**  
**19th July, 2016**