



**McLEOD RUSSEL**

*Believe in tea*

**McLEOD RUSSEL INDIA LIMITED**

Corporate Identity Number (CIN) : L51109WB1998PLC087076

Regd. Office: Four Mangoe Lane, Surendra Mohan Ghosh Sarani, Kolkata-700 001

Telephone: 033-2210-1221. Fax: 91-33-2248-8114/6265

Website: [www.mcleodrussel.com](http://www.mcleodrussel.com). E-mail: [investors@mcleodrussel.com](mailto:investors@mcleodrussel.com)

**NOTICE**

**TRANSFER OF EQUITY SHARES OF THE COMPANY  
TO INVESTOR EDUCATION AND PROTECTION FUND**

Notice is hereby given that McLeod Russel India Limited would be transferring all those equity shares on which dividends have remained unpaid or unclaimed for seven consecutive years to IEPF Suspense Account pursuant to Section 124(6) of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 ('the Rules'). This notice is published as per requirement of the said Rules.

In terms of the requirements set out in the Rules, the Company has communicated to the concerned shareholders individually whose shares are liable to be transferred to IEPF Suspense Account under the Rules.

The Company has also uploaded full details of such shareholders and shares due for transfer to the IEPF Suspense Account on its website [www.mcleodrussel.com](http://www.mcleodrussel.com). Shareholders are requested to verify the details of the shares liable to be transferred to the IEPF Suspense Account.

The shares liable to be transferred to IEPF Suspense Account shall be transferred by following the procedure contained in the Rules which is as under:

- i) In case of shares held in physical form – by issuance of duplicate share certificates and thereafter transferring the same to IEPF Suspense Account. Accordingly, the original share certificates held by the Shareholders shall automatically stand cancelled. The details uploaded by the Company on its website should be regarded and shall be deemed to be adequate notice in respect of issue of the duplicate Share Certificate(s) by the Company for the purpose of transfer of shares to IEPF Suspense Account pursuant to the Rules.
- ii) In case of shares held in demat mode – by transfer of shares directly to IEPF Suspense Account through the depository participants as per the Rules.

Shareholders may note that both the unclaimed dividend and corresponding shares transferred to the IEPF Suspense Account can be claimed back from IEPF Authority after following the procedure prescribed in the Rules. No claim shall lie against the Company in respect of unclaimed dividend amount and the shares transferred to IEPF Suspense Account.

The shareholders who have queries or anything to communicate to the Company in respect of the above, are requested to promptly contact the Company's Registrar and Share Transfer Agents, Maheswari Datamatics Pvt. Limited, (Attention: Mr. S. K. Choubey) at 23, R. N. Mukherjee Road, 5th Floor, Kolkata – 700 001. Tel: 2248-2248, 2243-5029, 2231-6859. E-mail ID: [info@mdpl.in](mailto:info@mdpl.in), [mdpldc@yahoo.com](mailto:mdpldc@yahoo.com).

For **McLEOD RUSSEL INDIA LIMITED**

**A.GUHA SARKAR**

Kolkata

Date : 24th November, 2016

**Senior Vice-President & Company Secretary**



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Telephone: 033-2210-1221. Fax: 91-33-2248-8114/6265

Website: www.mcleodrussel.com. E-mail: investors@mcleodrussel.com

SRL NO:

Folio/DP ID No:

To:

**Dear Shareholder,**

**Sub: TRANSFER OF EQUITY SHARES HELD BY YOU IN THE COMPANY TO  
INVESTOR EDUCATION AND PROTECTION FUND**

We write to inform you that as per our records you hold \_\_\_\_ equity shares of our Company in respect of which dividends for 7 (seven) consecutive years have remained unpaid or unclaimed. In terms of Section 124(6) of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016. (the Rules), the said shares are liable to be transferred to IEPF Suspense Account.

The shares liable to be transferred to IEPF Suspense Account shall be transferred by following the procedure contained in the Rules which is as under:

- i) In case of shares held in physical form - by issuance of duplicate share certificates and thereafter transferring the same to IEPF Suspense Account. Accordingly, the original share certificate/s held by you shall automatically stand cancelled.
- ii) In case of shares held in demat mode - by transfer of shares directly to IEPF Suspense Account through the depository participants as per Rules.

You may please note that both the unclaimed dividend and corresponding shares transferred to the IEPF Suspense Account can be claimed back from IEPF Authority after following the procedure prescribed in the Rules. No claim shall lie against the Company in respect of unclaimed dividend amount and the shares transferred to IEPF Suspense Account pursuant to the Rules.

If you have any query or anything to communicate to the Company in respect of the above, you may promptly contact the Company's Registrar and Share Transfer Agents, Maheshwari Datamatics Pvt. Ltd., (Attention: Mr. S. K. Choubey) at 23, R. N. Mukherjee Road, 5th Floor, Kolkata - 700 001. Tel:2248-2248, 2243-5029, 2231-6859. E-mail ID: info@mdpl.in, mdpldc@yahoo.com.

**For McLEOD RUSSEL INDIA LIMITED**

**A.GUHA SARKAR  
SENIOR VICE-PRESIDENT &  
COMPANY SECRETARY**

Kolkata,  
23rd November, 2016

